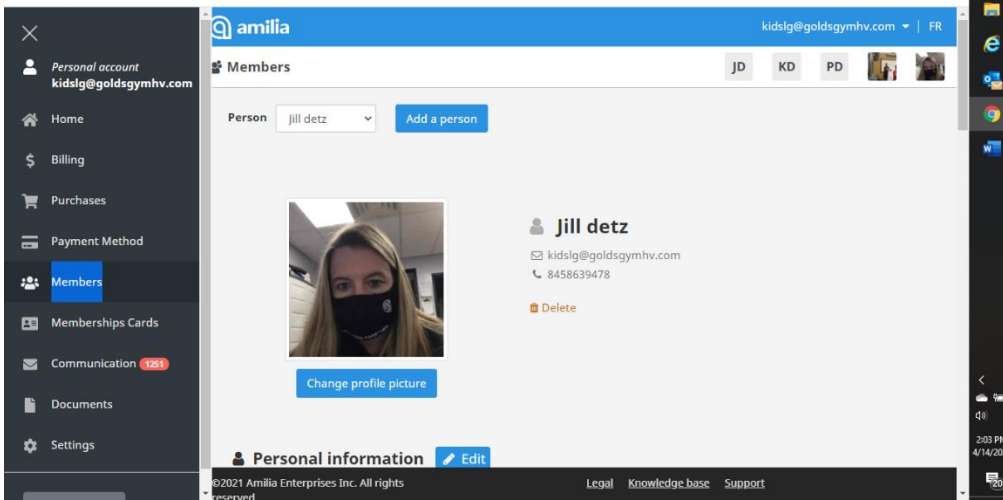


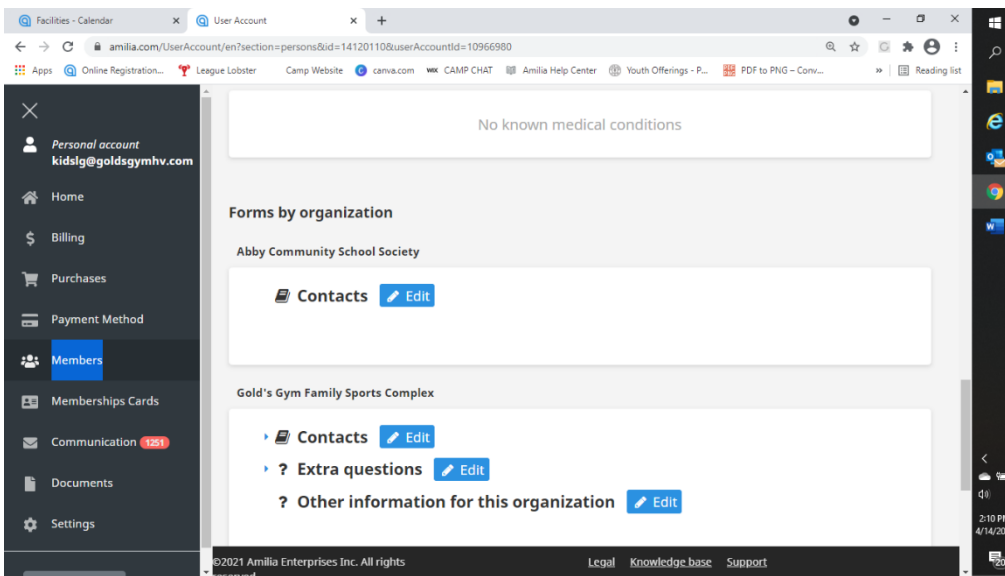


# HOW TO UPLOAD SUMMER CAMP HEALTH RECORDS

1. From your account HOME PAGE, look at menu on the left in the black shaded section, choose "MEMBERS".
2. Next to "PERSON" in drop down menu, choose the person you are uploading documents for.



3. Scroll down to "FORMS BY ORGANIZATION" and click on **Extra questions** **Edit**



4. Scroll down to "Immunization Record & Health Examination Form"- click "CHOOSE A FILE"

\*PLEASE NOTE: You can only upload one file to each section, if your documents are more than one file, you can email them to Jill at [kidslg@goldsgymhv.com](mailto:kidslg@goldsgymhv.com) to be uploaded internally.

*Records are good for one year, if it is due to expire during camp, please be sure to get us the updated info for your child to attend camp without interruption.*

IMMUNIZATION RECORD MANDATED TO ATTEND CAMP: Need Up-to-date list of immunizations from your doctor. This is mandated by Health Dept. Your child may NOT attend camp without this!

Homework request form.pdf

**Choose a file**

The system only allows you to upload 1 file per question. If you have more than one file to upload for health examination, use this section as well.

**Choose a file**

HEALTH EXAMINATION FORM: Needs to be submitted each year. You can download our form from website to have your doctor complete OR submit your doctor's form. This is mandated by health department. Your child may NOT attend camp if we do not have this on file.

**Choose a file**

The system only allows you to upload 1 file per section. If you have more than one file to upload for health examination, use this section as well.

**Choose a file**